

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	31-05-2025 14:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	31-05-2025 14:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Earth Sciences
Department Name/विभाग का नाम	Department Of Earth Sciences
Organisation Name/संगठन का नाम	National Centre For Antarctic And Ocean Research (ncaor)
Office Name/कार्यालय का नाम	Goa
क्रेता ईमेल/Buyer Email	nikhil.ncpor@nic.in
Total Quantity/कुल मात्रा	242
Item Category/मद केटेगरी	Desktop-A , Monitor-A , Operating System-A , Desktop-B , Monitor-B , Operating System-B , LAPTOP-C , Operating System-C , Software
GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS	Desktop, Monitor, laptop, operating
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	<p>Searched String: Desktop Entry and Mid Level Desktop Computer</p> <p>Searched String: Monitor Computer Monitor</p> <p>Searched String: laptop Entry and Mid Level Laptop - Notebook</p> <p>Searched String: operating Operating System Software (V2)</p>
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> • Computer Monitor • Entry and Mid Level Laptop - Notebook • Entry and Mid Level Desktop Computer
BOQ Title/बीओक्यू शीर्षक	Expedition IT Items

Bid Details/बिड विवरण	
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	50 Lakh (s)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	200 Lakh (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Bidder Turnover, OEM Authorization Certificate, OEM Annual Turnover, Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	Desktop-A
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	3 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Group wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
Desktop Computers A (Without Graphics card) EMD Amount/ईएमडी राशि (In INR)	200000
Desktop Computers B (With Graphics card) EMD Amount/ईएमडी राशि (In INR)	100000
Laptop EMD Amount/ईएमडी राशि (In INR)	10000
Software EMD Amount/ईएमडी राशि (In INR)	75000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	38

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(c). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Director, NCPOR

If Offline Bid Security or Performance Security (as per Beneficiary name & Bank Details), the original document is to be delivered to The National Centre for Polar and Ocean Research (NCPOR), Ministry of Earth Sciences, Headland Sada, Vasco Da Gama, South-Goa, Goa 403804. (as per the timeline stipulated by GeM GTC) (Director)

MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into

account for this criteria.

3. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

4. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Evaluation Method (Group Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Cat egory	Consignee/Re porting Officer	Consignee Address	Qua ntit y
Desktop Computers A (Without Graphics card)	Desktop- a	Pradeep Kumar Singh	Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama, 403804	43
	Monitor-a	Pradeep Kumar Singh	Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama, 403804	43
	Operatin g System-a	Pradeep Kumar Singh	Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama, 403804	43

Desktop Computers B (With Graphics card)	Desktop-b	Pradeep Kumar Singh	Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama, 403804	16
	Monitor-b	Pradeep Kumar Singh	Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama, 403804	16
	Operating System-b	Pradeep Kumar Singh	Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama, 403804	16
Laptop	Laptop-c	Pradeep Kumar Singh	Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama, 403804	2
	Operating System-c	Pradeep Kumar Singh	Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama, 403804	2
Software	Software	Pradeep Kumar Singh	Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama, 403804	61

Desktop-A

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/कमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Pradeep Kumar Singh	403804, Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama,	43	45

Monitor-A

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/कमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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1	Pradeep Kumar Singh	403804, Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama,	43	45

Operating System-A

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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1	Pradeep Kumar Singh	403804, Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama,	43	45

Desktop-B

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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1	Pradeep Kumar Singh	403804, Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama,	16	60

Monitor-B

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Pradeep Kumar Singh	403804, Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama,	16	60

Operating System-B

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Pradeep Kumar Singh	403804, Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama,	16	60

LAPTOP-C

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Pradeep Kumar Singh	403804, Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama,	2	45

Operating System-C

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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1	Pradeep Kumar Singh	403804,Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama,	2	45

Software

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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1	Pradeep Kumar Singh	403804,Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama,	61	45

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original

delivery period while exercising the option clause. Bidders must comply with these terms.

2. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

3. **Generic**

Manufacturer Authorization:Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

4. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

All documents/ certificate/ undertaking requested under the Buyer Added Bid Specific Additional Terms and Conditions should be part of Technical bid, deviation to any term will be liable for rejection.

i. The OEM Manufacturers Authorization Form (MAF) should be required from OEM division only. Other required Undertaking & Self Declarations etc, shall be submitted by the bidders on individual Letter head separately.

ii. Bidder should submit Ink Signed Bid Specific Manufacturers Authorization Form (MAF) from the OEM for Desktop & Laptop. The authorization should clearly reflect OEM signatory details such as Name, designation, address, e-mail Id and Phone No. along with the bid for the quoted brand/items and the documents should be part of Technical bid.

iii. Bidder should submit Ink Signed Bid Specific Manufacturers Authorization Form (MAF) from Microsoft for Windows 11 Professional Operating System and the documents should be part of Technical bid for the item Desktops & Laptops.

iv. Bidder should submit Ink Signed from Microsoft for Microsoft Office Home & Business 2024 - Perpetual License and the documents should be part of Technical bid for the item Microsoft Office Home & Business 2024.

v. Desktop Processor, Monitor, Keyboard and Mouse should be of the same OEM. The OEM logo/ trademark should be embossed on these products (sticker will not be accepted). OEM declaration / bidder undertaking should be submitted to endorse the same.

vi. Bidder should submit Technical Compliance Statement for all parameters on OEM/Bidder Letter head only along with supporting documentary proof. Deviation to any term will be rejected.

vii. Bidder shall furnish a self certification for all the OEMs Item for ROHS (Restrictions of Hazardous Substances) compliance and should be part of Technical bid.

viii. Bidder shall furnish Energy efficiency compliance, EPEAT Gold India Certified, FCC, CE, UL and should be part of Technical bid.

ix. Malicious Code Certificate should be part of Technical bid for the item Desktop & Laptop.

x. Bidder should submit OEM ISO 9001, 14001, 20001, 27001 certificates for Quality & Satisfaction guaranteed and should be part of Technical Bid for the item Desktop & Laptop.

xi. OEM must have online/offline system hardware diagnostics facility. Also OEM must have facility to download updates of pre-installed software's, device, drivers, and firmware on its website. Link / web address to be submitted on OEM's/ Bidder letterhead and should be part of Technical Bid for the item Desktop & Laptop.

xii. Bidder needs to possess valid registration under Goods and Service Tax Act 2017. Bidder should upload self certified copy of GSTIN Registration Certificate along with Latest GST RETURN copy of the last Quarter.

xiii. Bidder Security/Earnest Money Deposit - As per Buyer Banking details in Bid and GeM General Terms & conditions. Scanned copy of EMD shall be uploaded by Seller in the online bid and original copy of the same will have to be submitted directly to the Buyer mentioned delivery address within 5 working days of bid opening date, failing which the bid may be treated as incomplete & may lead to rejection of the bid by the buyer without making any reference to the seller. MSME - Trader category is not entitled for Earnest Money Deposit exemptions.

xiv. Performance Security/Guarantee - As per Buyer Banking details in Bid and GeM General Terms & conditions, the Online PBG or Offline PBG must be submitted by Seller to the Buyer within 15 days of award of contract on GeM. The payments to the seller shall become due only after receipt of Performance Bank Guarantee by the Buyer and verification of its genuineness. No interest shall be payable upon the Performance Bank Guarantee.

xv. If the Seller fails or neglects to observe or perform any of his obligations under the contract it shall be lawful for the Buyer to forfeit either in whole or in part, the Performance Bank Guarantee furnished by the Seller.

xvi. Bidder Registration FORM (attached in ATC) to be filled and submitted along with technical documents.

5. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

6. **Warranty**

Warranty period of the supplied products shall be 3 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

7. **Generic**

Malicious Code Certificate:

The seller should upload following certificate in the bid:-

(a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to :-

- (i) Inhibit the desires and designed function of the equipment.
- (ii) Cause physical damage to the user or equipment during the exploitation.
- (iii) Tap information resident or transient in the equipment/network.

(b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

8. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

9. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Director, National Centre for Polar and Ocean Research
payable at
SBI Commercial Branch, Vasco Da Gama, Goa

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

10. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Director, National Centre for Polar and Ocean Research
Account No.
10153336180
IFSC Code
SBIN0004116
Bank Name
State Bank of India
Branch address
SBI Commercial Branch, VIDHYA DHIRAJ BHAVANF L GOMES RD, GOA PIN-403802

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

11. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

Director, National Centre for Polar and Ocean Research
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

12. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

Director, National Centre for Polar and Ocean Research
Account No.
10153336180
IFSC Code
SBIN0004116
Bank Name
State Bank of India
Branch address
SBI Commercial Branch, VIDHYA DHIRAJ BHAVANF L GOMES RD, GOA PIN-403802

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

13. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

14. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---

Sr. No – 01 - Desktop Computers A (Without Graphics card) – Qty 43 Nos

Offered Make:	
Offered Model:	

No.	Parameter	Required Specification	Complied/ Not Complied
1	Form Factor	Tower/Micro Tower/Mini Tower/Small Form Factor	
2	Chassis	Standard Chassis	
3	Chipset	Intel® H770/Q670/B660 /AMD latest Chipset or better	
4	Processor	Intel® Core i7 - 12th Gen Processor or AMD Ryzen 7 higher	
5	Memory	16 GB DDR4-3200 MT/s, 3200 MHz or higher, Memory expandability up to 64 GB with 2 DIMM Slots	
6	Storage	1 TB NVME SSD and 1 TB SATA	
7	Graphics	Intel® UHD Graphics 770	
8	Audio	Integrated audio controller with internal speaker of at least 2W	
9	Operating System	DOS	
10	Networking	Integrated 10/100/1000 Ethernet Controller	
		Integrated WIFI 6E with Bluetooth 5.3	
11	Ports	Video: 1 HDMI/VGA , 1 DP	
		2 USB 3.2 Gen 1, 2 USB 3.2 Gen 2, 2 USB 2.0 or More	
12	Slots	1 PCIe Express 4.0 x 16 or more	
		1 PCIe Express 3.0 x 1 or more	
		2 M.2 slots for WIFI & SSD	
		3 SATA ports, 1 serial port or More	
13	Bays	2X 3.5" Internal , 1 External bay	
14	Power Supply	180 W - 300 W with 85% to 92% efficiency or better Power Adaptor (for Indian port) & Cables from OEM	
15	Volume	No More than 16 L	
16	Security	TPM 2.0 (Hardware) or DTPM 2.0 (Hardware) Better compatible	
		Drive Lock for hard disk	
17	Manageability	Integrated utility to enables hardware level testing outside the operating system &	
		Drivers should be available on OEM Website for download	
18	Keyboard	Wired Keyboard (Same OEM as Desktop)	
19	Mouse	Wired Mouse (Same OEM as Desktop)	
20	Warranty	3 Years or more, onsite warranty	
21	Certifications & Authorization	As requested in Additional Terms & Conditions	

Sr. No – 02 - Monitor A – Qty 43 Nos

Offered Make:	
Offered Model:	

No.	Parameter	Required Specification	Complied/ Not Complied
01	Monitor Features	Monitor (Same OEM as Desktop at Sr.no.01)	
		Monitor Size 23.8 inch or Higher	
		Monitor with integrated Camera	
		Monitor with integrated Speaker	
02	Display Resolution	Display Resolution FHD (1920 x 1080) or better	
03	Display Type	Display type: IPS	
04	Power supply	Power Adaptor (for Indian port) & Cables from OEM	
05	Other Features	Height Adjustable Stand	
		Flicker Free	
		Anti-glare	
		Power Adaptor & Cables from OEM	
06	Warranty	3 Years or more onsite warranty	
07	Certifications & Authorization	As requested in Additional Terms & Conditions	

Sr. No – 03 - Operating System A – Qty 43 Nos

Offered Make:	
Offered Model:	

No.	Parameter	Required Specification	Complied/ Not Complied
01	Operating Software	Microsoft Windows 11 Professional	
02	Operating System	Win 11 Pro 64 Bit	
03	Licence	Perpetual Licence from OEM	
04	Media Type	1pk DSP OEI DVD	
05	Recovery mode	OEM Recovery DVD or Option of Cloud Recovery	
06	Authorization	Microsoft MAF from OEM division only.	

Sr. No – 04 - Desktop Computers B (With Graphics card) – Qty 16 Nos

Offered Make:	
Offered Model:	

No.	Parameter	Required Specification	Complied/ Not Complied
1	Form Factor	Tower/Micro Tower/Mini Tower/Small Form Factor	
2	Chassis	Standard Chassis	
3	Chipset	Intel® H770/Q670/B660 /AMD latest Chipset or better	
4	Processor	Intel® Core i7 - 12th Gen Processor or AMD Ryzen 7 higher	
5	Memory	32 GB DDR4-3200 MT/s, 3200 MHz or higher, Memory expandability up to 64 GB with 2 DIMM Slots	
6	Storage	1 TB NVME SSD and 1 TB SATA	
7	Graphics	Intel® UHD Graphics	
8	Graphic Card	NVIDIA 4 GB or Higher (shall be compatible with Monitor Functionality Seamlessly)	
9	Audio	Integrated audio controller with internal speaker of at least 2W	
10	Operating System	DOS	
11	Networking	Integrated 10/100/1000 Ethernet Controller	
		Integrated WIFI 6E with Bluetooth 5.3	
12	Ports	Video: 1 HDMI/VGA , 1 DP	
		2 USB 3.2 Gen 1, 2 USB 3.2 Gen 2, 2 USB 2.0 or More	
13	Slots	1 PCIe Express 4.0 x 16 or more	
		1 PCIe Express 3.0 x 1 or more	
		2 M.2 slots for WIFI & SSD	
		3 SATA ports, 1 serial port or More	
14	Bays	2 X 3.5" Internal, 1 External bay	
15	Power Supply	180 W - 300 W with 85% to 92% efficiency or better Power Adaptor (for Indian port) & Cables from OEM	
16	Volume	No More than 16 L	
17	Security	TPM 2.0 (Hardware) or DTPM 2.0 (Hardware) or Better compatible	
		Drive Lock for hard disk	
18	Manageability	Integrated utility to enables hardware level testing outside the operating system &	
		Drivers should be available on OEM Website for download	
19	Keyboard	Wired Keyboard (Same OEM as Desktop)	
20	Mouse	Wired Mouse (Same OEM as Desktop)	
21	Warranty	3 Years or more, onsite warranty	
22	Certifications & Authorization	As requested in Additional Terms & Conditions	

Sr. No – 05 - Monitor B – Qty 16 Nos

Offered Make:	
Offered Model:	

No.	Parameter	Required Specification	Complied/ Not Complied
01	Monitor Features	Monitor (Same OEM as Desktop at Sr.no.04)	
		Monitor Size 27 inch or Higher	
		Monitor with integrated Speaker	
02	Display Resolution	Display Resolution FHD (1920 x 1080) or better	
03	Display Type	Display type: IPS	
04	Other Features	Height Adjustable Stand	
		Flicker Free	
		Anti-glare	
		Power Adaptor (for Indian port) & Cables from OEM	
05	Warranty	3 Years or more onsite warranty	
06	Certifications & Authorization	As requested in Additional Terms & Conditions	
07	External Webcam	External Webcam	
		USB Powered (plug-and-play)	
		Multiple Resolution: 1080p/30fps (1920x1080 pixels), 720p/30fps (1280x720 pixels)	
		Camera megapixel: minimum 2MP	
		Webcam with Built-In Mic	
		Wire length minimum 5ft or 1.5m	
		Diagonal field of view (dFoV): Minimum 50 Degree	

Sr. No – 06 - Operating System B – Qty 16 Nos

Offered Make:	
Offered Model:	

No.	Parameter	Required Specification	Complied/ Not Complied
01	Operating Software	Microsoft Windows 11 Professional	
02	Operating System	Win 11 Pro 64 Bit	
03	Licence	Perpetual Licence from OEM	
04	Media Type	1pk DSP OEI DVD	
05	Recovery mode	OEM Recovery DVD or Option of Cloud Recovery	
06	Authorization	Microsoft MAF from OEM division only.	

Sr. No – 07 - Laptop – Qty 2 Nos

Offered Make:	
Offered Model:	

No.	Parameter	Required Specification	Complied/ Not Complied
1	Form Factor	Clamshell	
2	Chassis	Metallic Body With metallic hinges Top & Bottom Body should Metallic	
3	Chipset	Integrated in Processor	
4	Processor	Intel Core i7 13th Gen/AMD 7000 Series or Higher	
5	Memory	16 GB DDR4-3200 Mhz, should support Dual Channel, Memory expandability up to 32 GB or higher with 2 DIMM Slots	
6	Storage	1 TB PCIe NVMe Solid State Drive	
7	Graphics	Integrated UHD Graphics	
8	Audio	Integrated audio controller with 2 Integrated stereo speakers	
9	Operating System	DOS	
10	Networking	Integrated Gigabit 10/100/1000 Ethernet Controller	
		Integrated Wi-Fi® 6E and Bluetooth® 5	
11	Ports	Minimum 1no HDMI, 1no SD Card Slot, 1no Gigabit LAN port, 1no USB 3.2 Type C and 2nos USB 3.2 Type A.	
12	Slots	2 M.2 for WLAN & Storage	
13	Battery	3 Cell Li-ion long hour Battery or Higher	
14	Power Supply	Minimum 65 W with 88% average efficiency or better Power Adaptor (for Indian port) & Cables from OEM	
15	Security	Hardware based endpoint security controller TPM 2.0	
		Integrated Finger print sensor	
		Standard Security Lock Slot	
		Integrated protection from malware on malicious websites	
16	Manageability	Integrated utility to enables hardware level testing outside the operating system &	
		Drivers should be available on OEM Website for download	
17	Display	Size up to 14 Inch Only, FHD (1920 x 1080), anti-glare, 250 nits with digital microphone and HD Webcam	
18	Warranty	Minimum 3 Years, onsite warranty	
19	Backpack	Standard Backpack	
20	Certifications & Authorization	As requested in Additional Terms & Conditions	

Sr. No – 08 - Operating System C – Qty 02 Nos

Offered Make:	
Offered Model:	

No.	Parameter	Required Specification	Complied/ Not Complied
01	Operating Software	Microsoft Windows 11 Professional	
02	Operating System	Win 11 Pro 64 Bit	
03	Licence	Perpetual Licence from OEM	
04	Media Type	1pk DSP OEI DVD	
05	Recovery mode	OEM Recovery DVD or Option of Cloud Recovery	
06	Authorization	Microsoft MAF from OEM division only.	

Sr. No – 09 - Microsoft Office Home & Business – Qty 61 Nos

Offered Make:	
Offered Model:	

No.	Parameter	Required Specification	Complied/ Not Complied
01	Software	Microsoft Office	
02	Version	Microsoft Office Home and Business 2024	
03	License Type	Perpetual License from OEM	
04	Media Type	Online ESD	
05	Authorization	Microsoft MAF from OEM division only.	

General Guidelines

A	Item requirement as per Groups mentioned in the BoQ. (Group wise evaluation method), Bidders may participate in the individual group or all groups listed in the tender with required documentations.
B	Supply, Installation, Testing & Commissioning at National Centre for Polar and Ocean Research, Goa 403804 - India
C	<p>The Bidder/OEM should have prior experience in the supply of similar products to the Central/State government/PSU/Any Reputed Organization in the past 5 years ending March 2025.</p> <p>Provide Order Completion Certificates or GeM Consignee Receipt Cum Acceptance Certificate (CRAC) as valid proof for meeting the experience criteria.</p>

**** Please note:** Bidders to submit compliance on all the required technical specifications along with supporting document / Documentary proof / Data sheet for the Quoted items.

BIDDER REGISTRATION FORMAT

(Mandatory details to be submitted along with the Bid Documents)

A	Company Information of the Bidder/Service Provider:	
1	Company Name in full as per GeM:	
2	Address in full as per GeM:	
3	Contact Person Name, Landline no.& Mobile no.: 1) Primary 2) Secondary	
4	Email id: 1) Primary 2) Secondary	
5	GST No.	
B	Bank Information of the Bidder/Service Provider:	
1	Bank Account Number:	
2	Bank Account Type: Savings/Current Account.	
3	Name of the Beneficiary Bank Account as registered in GeM:	
4	Bank name in full:	
5	Bank Branch& Address:	
6	IFSC Code:	

[Signature with date, name and designation]

for and on behalf of M/s_____

[Seal of company]